

# Automatic Credit Card Billing for Monthly Tuition 2017-2018 Season

Merchant Services require that we have the following information on file in order to automatically charge your monthly tuition payment. We must be able to produce this document when requested by our credit card processor. All information will be kept confidential and stored in a secure environment.

I / We allow Art of Dance/Centre Stage Productions Inc. to charge \$ \_\_\_\_\_. \_\_\_\_ +2% administration fee for all of my monthly tuition fees to the credit card listed below:

Initial Here \_\_\_\_\_

I give Art of Dance/Centre Stage Productions Inc. to charge my credit card for costume deposits in October and costume balances in January. Initial Here \_\_\_\_\_

\*Charges will be processed on the 1<sup>st</sup> business day of every month, during the 2016/17 Season.

Tuition paid for: \_\_\_\_\_  
(Student/s Names)

Name on card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Billing Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Card# \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Expiration Date: \_\_\_\_ / \_\_\_\_ Security Code: \_\_\_\_\_

\*If your card expires during the season, it is your responsibility to notify us immediately before your next payment is due

-----For Office Use Only-----

Sept. \_\_\_\_\_ Trans# \_\_\_\_\_

Feb. \_\_\_\_\_ Trans# \_\_\_\_\_

Oct. \_\_\_\_\_ Trans# \_\_\_\_\_

March \_\_\_\_\_ Trans# \_\_\_\_\_

Cost.Dep. \_\_\_\_\_ Trans# \_\_\_\_\_

April \_\_\_\_\_ Trans# \_\_\_\_\_

Nov. \_\_\_\_\_ Trans# \_\_\_\_\_

May \_\_\_\_\_ Trans# \_\_\_\_\_

Dec. \_\_\_\_\_ Trans# \_\_\_\_\_

June \_\_\_\_\_ Trans# \_\_\_\_\_

Jan. \_\_\_\_\_ Trans# \_\_\_\_\_

Cost. Bal. \_\_\_\_\_ Trans# \_\_\_\_\_